

Curriculum Vitae

[Name]

Personal Details

[Address]

[Phone number]

[Email]

[Registration with GMC]

Personal Statement

This section is your chance to summarise the rest of the CV and convince the recruiter to get in touch. It is important to keep it brief, but also engaging.

E.g.

I am a medical specialist in the field of [specific area], looking to further my medical career. I have extensive experience in both the private and public sector having [years] of clinical practice.

I am looking for my next opportunity in a [permanent/locum] role within a [type of hospital/facility] and/or [department] where I can further my medical profession.

Work Experience

This should be brief and, as a general rule of thumb, focus on the last five years of your career, or last three roles, in chronological order with the most recent at the top. You should highlight your key achievements, and use bullet points rather than lengthy descriptions.

E.g.

[Job Title], [Name of Hospital] [Location]

[Date M/Y- Date M/Y]

Achievements and responsibilities:

- Brief role overview
- Department

Education

This is your chance to talk about your academic qualifications and additional medical courses you have taken. You should give detail about what you studied, where and when.

E.g.

Medical Qualifications

[School of Medicine]

[Date M/Y– Date M/Y]

Other Qualifications

[BA/MSC]

[Date M/Y-Date M/Y]

Membership Organisations

[E.g. Royal College Society of Medicine etc.]

Academic Awards

Research Experience/ Publications

[Papers/presentations/research titles]

Hobbies and Interests

This section is not essential to include, but you may wish to depending on the role you are applying for. It can be a useful chance to show a little more of your personality. If you don't have any real relatable hobbies, it is probably best to omit this section.

E.g.

I volunteer at...

References

References are available upon request.